

**Communications Advisory Committee Meeting Minutes
08.14.07**

Members in attendance:

- **Chad Homme – Salida Fire District**
- **Steve Hall – Patterson/West Stanislaus Fire District**
- **Lisa Byrne – SR911**
- **Mike Kraus – Modesto Fire Department**
- **Ray Jackson – Fire Warden’s Office**
- **Steve Mayotte – Stanislaus Consolidated Fire District**
- **Kevin Wise – Oakdale City Fire Department**
- **Kurt Kline – SR911**
- **Chuck Bergquist – Modesto Fire Department**

I. Discussed the CAD implementation.

- a. **Official project kick-off was last week.**
- b. **Informed group that we are now meeting with IPC’s development team on the project.**
- c. **We are working with the vendor to install a demonstration system to be used for testing and training purposes.**
- d. **Testing system will be up for initial training the week of August 27th.**
- e. **Project schedule is to be finalized by September 17th.**

II. Discussed the Countywide Radio Maintenance Contract.

- a. **Explained that the group has met with the vendor again to discuss the proposed contract.**
- b. **On the contract, items for both Modesto City Fire and Modesty Police Department were included. These items are on a separate contract, so these can be removed and contract can be re-quoted.**
- c. **We will be meeting with the vendor again once a revised proposal has been submitted.**

III. Discussed the Countywide Paging Tones.

- a. Explained that in order for Fire Frequency Sharing project to be implemented, Modesto City Fire will be having their tones switched to Dispatch Channel (currently called County Fire 1).
- b. Kurt Kline spoke about the existing county paging tones throughout the county and the problems that we are having with them. This is primarily the low tones in the 320 range. Ideally, they would be over 500 and the system would work much better, and the problems with low tones would be greatly reduced.
- c. When Modesto City Fire is moved over to Dispatch Channel for paging, it would be a good opportunity to move them to the 500 range. Also, at this time, we should evaluate if there is a better tone system (5-6 tones, etc) that would be faster and reduce dispatch time. Everyone agreed that this is a good idea.
- d. It was discussed that for next months meeting, Chad Homme will conduct a survey within the county and find out what pagers are being used and also what stations are in place in the stations (and if they can be re-programmed to accommodate a new paging scheme).
- e. Once the survey is completed, we will be able to work towards a project to redo the paging tones countywide for those agencies.

IV. Discussed the Countywide Radio Coverage Study (update).

- a. Informed everyone that Kurt Kline, myself, and Lucian Thomas met this past month to discuss the Statement of Qualifications that were submitted for the study.
- b. There were a total of six SOQ's submitted for the study.
- c. In reviewing the six, we were able to eliminate three of them.
- d. The proposals that were eliminated were due to limited public safety communications systems experience.
- e. We will be setting up meetings with the remaining three vendors to continue the process.

V. Discussed the Countywide RMS System.

- a. Explained that the focus of the project has turned to a centralized RMS system, to be implemented for Prevention and Planning purposes.
- b. This will be implemented with a full RMS server and backup server (redundant system).
- c. Once this system is online, other agencies may have their RMS data warehouses moved to this central RMS system if they desire.
- d. There is a meeting scheduled for Thursday, 8/16/07 to discuss the status of the project and the quotes that have been received.

VI. Discuss the Fire Frequency Sharing Project (update).

- a. Project is still on target for November 7, 2007 implementation.

- b. Suggestion has been made to look into moving to the new Countywide Apparatus Numbering system at the time of the Fire Frequency Sharing implementation. I will be working with Darren Eudy from SR-911 to find out if this is feasible. I think the CAD limitation of four characters per ID may be the limiting factor and prevent us from moving forward until the new CAD system is installed.**
- c. A Fire Frequency Sharing Workgroup has been established, as well as an ICS organizational structure to manage the implementation.**
- d. There are Fire and SR-911 branches established, along with Technical and Training divisions underneath those.**
- e. There are separate subsets for County Fire and Modesto City Fire.**
- f. On the SR-911 side, there are both Technical and Operations. The Technical side will handle the CAD implementation portion. The Operational side will handle the training and implementation with the SR-911 staff.**